

Notification
Home Department
Sachivalaya, Gandhinagar
Dated the , 2020.
10 DEC 2020

**Gujarat
Police
Act,
1951**

GG / 83 /2020 /DYS /102019/ 2518 (Departmental Examination)/ B:- In exercise of the powers conferred by clause (b) of section 5 of the Gujarat Police Act, 1951 (Bom. XXII of 1951), the Governor of Gujarat hereby makes the following rules to provide for regulating the conditions of service of persons directly recruited to the post of the Police Inspector (Unarmed), Class II in the Gujarat State Police Service, in so far as they relate to their Post-training Examination, namely:-

- 1.** (1) These rules may be called the Police Inspector (Unarmed), Class II, (Post-training Examination) Rules, 2020.
(2) They shall apply to the persons directly recruited as a Police Inspector (Unarmed), Class II, in the Gujarat State Police Service, on recommendation by the Gujarat Public Service Commission through competitive examination.
(3) They shall be deemed to have come into force from the 1st July, 2019.
- 2.** In these rules, unless the context otherwise requires,
 - (a) "Academy" means Gujarat Police Academy, Karai, Gandhinagar or such institute as may be notified by the Government;
 - (b) "appointed date" means the date on which these rules shall come into force;
 - (c) "direct recruit" means a person appointed to the post of Police Inspector (Unarmed), Class II on the basis of the result of competitive examination in accordance with the recruitment rules;
 - (d) "Post-training Examination" means the Post-training Examination held by the Gujarat Police Academy, Karai, Gandhinagar that has imparted Pre-service training to the Probationary Police Inspector (Unarmed), Class II;
 - (e) "Period of probation" means the period of probation specified in the recruitment rules;
 - (f) "Probationary Police Inspector" means a person appointed on probation to the post of Police Inspector

(Unarmed), Class II on recommendation by the Gujarat Public Service Commission through competitive examination;

- (g) "Recruitment rules" means the rules regulating the method of recruitment to the posts of Police Inspector (Unarmed), Class II, in the Gujarat State Police Service;
- (h) "Schedule" means the schedule appended to these rules;
- (i) "Specified Period" means the period specified in these rules within which a person is required to pass the examination;
- (j) "Specified Chance" means the number of chances specified in these rules within which a person is required to pass the Post-training Examination.

3. No probationary Police Inspector (Unarmed), Class II shall be confirmed in his post -

- (a) Unless and until he has passed the Post-training Examination specified in rule 4; and
- (b) Unless the State Government is satisfied regarding his general conduct and as to his having given proof of practical aptitude for police duties during the period of probation.

4. The Probationary Police Inspector who has completed the institutional training (Indoor training and Outdoor training) shall be required to pass the Examination. The Examination shall be held by the Academy or such institute as may be notified by the Government.

5. The Probationary Police Inspector shall be required to pass the Examination within maximum three chance during their Probation period:

Provided that the persons belonging to Scheduled Castes and Scheduled Tribes who is unable to pass the Post-training Examination within three chance, shall be allowed an additional chance which shall have to be availed of within a period of one year from the date of declaration of the result of the examination of his third chance.

Explanation: A probationary Police Inspector shall be given maximum three chance for each semester wise examination separately.

6. If a Probationary Police Inspector fails to pass the Examination in the prescribed chances as per rule 5 of these rules, his service shall be terminated:

Provided that if, in a case, the State Government is satisfied that he could not pass the examination within prescribed chances for reasons beyond his control, the State Government may after recording reasons in writing allow him not more than two additional attempts, to pass such Examination on payment of an examination fee to be determined by Government from time to time:

Provided further that if a Probationary Police Inspector passes the Examination after availing the additional chance as above, he shall not be entitled to claim seniority over those persons who have passed the examination earlier than him within the specified chance and specified period.

7. In the circumstances mentioned in rule 5 and rule 6 above, if the examination are not conducted in time or result thereof cannot be declared before the probation period of the Probationary Police Inspector is over, his probation period shall be deemed to be extended till the declaration of the result of the Examination of his last additional chance.
8. Not appearing in the examination, shall be considered as an attempt.
9. (A) (1) The Examination of Indoor training shall consist of 12(twelve) papers each of 100 (one hundred) marks. The syllabus of each paper shall be as specified in SCHEDULE – I appended to these rules.

(2) The candidate shall be allowed to be answered with the help of books only those papers which are specified in the SCHEDULE-I.

Explanation: "With Books" means original book of the subject approved by the State Government or the institute time to time which includes bare Acts and/or Rules without any commentaries or case laws and includes manuals issued under the Act published by the Government of Gujarat.

(B) The Examination of Outdoor training shall consist of 600 (six hundred) marks. The pattern of examination shall be as specified in SCHEDULE – II appended to these rules.

- 10.** The standard of passing of the Examination (Indoor training and Outdoor training) shall be of 50 (fifty) percentage of the total marks assigned in each paper:

Provided that an unsuccessful candidate who secures sixty percentage or more marks in one or more papers shall be exempted from appearing in that or those papers at the subsequent examinations.

- 11.** The probationary Police Inspector, who desires to appear at any examination shall send the application form as specified in SCHEDULE-III, for enlisting his name as a candidate for examination to the Academy at least 30 days before the date of the commencement of the relevant examination. The Principal of the Academy, after scrutiny of the applications and ascertaining the eligibility of the applications to appear at the relevant examination in accordance with these rules, shall allow the said candidates to appear for the examination as per rules and inform the concerned authorities accordingly. If the applicant subsequently decides not to appear at the relevant examination, he shall give intimation to the Academy, at least 15 days before the date of the commencement of relevant examination. In the event of any candidate failing to appear at an examination, after having enlisted his name as a candidate for appearing there at but without intimating as aforesaid, he shall be deemed to have lost 01 (one) chance to pass the examination:

Provided that the Additional Director General of Police (Training) / Inspector General of Police (Training) may condone the failure on the part of the probationer to give intimation as aforesaid and the, consequences arising there from, if he is satisfied that the probationer had failed to give intimation within time for reasons beyond his control.

- 12.** The Academy shall provide books for Examination to the probationary Police Inspector without obtaining any security deposit during his examination. In case of their loss or damage, price of the books shall be recovered from the probationary Police Inspector by the Academy.

13. The Academy shall declare the result of the examination and intimate the candidates through the Director General and Inspector General of Police, Gujarat State, Gandhinagar. The Academy shall also forward the copy of the result to the Home department, Government of Gujarat.
14. The principal of the Academy is entitled to change or alter Examination schedule as per prevailing circumstances.
15. If any question arises regarding the clarification of these rules, the decision of State Government shall be final.

SCHEDULE - I

[See rule 9(A)]

The syllabus for Post-training Examination of Indoor training for the Probationary Police Inspector (Unarmed), Class-II.

SEMESTER-I

Paper	Subject	Full marks	Mode of Examination	Duration
Paper-I	The Indian Penal Code, 1860.	100	Without Books	3 Hours
Paper-II	The Code of Criminal Procedure, 1973.	100	Without Books	3 Hours
Paper-III	The Indian Evidence Act, 1872 and The Constitution of India.	100	Without Books	3 Hours
Paper-IV	Forensic Science, Criminology and Community Policing.	100	Without Books	3 Hours
Paper-V	Service matters and Accounts.	100	With Books	3 Hours
Paper-VI	Government and Police Organization, Organizational Behavior and Human Rights.	100	Without Books	3 Hours

SEMESTER-II

Paper	Subject	Full marks	Mode of Examination	Duration
Paper-VII	State Minor Acts.	100	With Books	3 Hours
Paper-VIII	Central Minor Acts.	100	With Books	3 Hours
Paper-IX	Technologies in Police.	100	Without Books	3 Hours
Paper-X	The Gujarat Police Manual Volume I, II and III.	100	With Books	3 Hours
Paper-XI	Investigation-I and use of e-Gujcop.	100	Without Books	3 Hours
Paper-XII	Investigation-II and use of e-Gujcop.	100	Without Books	3 Hours

Syllabus for the Examination

Paper-I The Indian Penal Code, 1860.

1. The Indian Penal Code, 1860. (XLV of 1860)

Paper-II The Criminal Procedure Code, 1973.

1. The Code of Criminal Procedure, 1973(2 of 1974)

Paper-III The Indian Evidence Act, 1872 and The Constitution of India.

1. The Indian Evidence Act, 1872(1 of 1872) and The Constitution of India

**Paper-IV Forensic Science, Criminology and
Community Policing**

Forensic Science

Theory-

- (1) Forensic Science - its role in Crime Investigation, Forensic Science Laboratories and their utilization.
- (2) Physical Evidence - importance, search and collection, handling, preservation, packing and forwarding. Chain of custody.
- (3) Fingerprints and Footprints - importance, scene of crime prints, development and recording, computerized system of Fingerprint record and examination.
- (4) Trace Evidence and Identification- hair, fibers, fabric, blood, semen and other body fluids, soil and dust, glass and paint, tyre impressions, burnt remains.
- (5) Documents - handling of documents, principles involved in handwriting and signature identification, documents forgery, obtaining standard writing, evaluation of erasures, alterations, additions, obliterations, age and order of writing, evaluation of type script, printed matter, computer prints, counterfeit currency and their detection.
- (6) Ballistics - firearms and ammunition their classification and identification, firearm discharge residues, determining range of firing, entrance, and exit wounds, tool marks, restoration of obliterated marks.
- (7) Explosives - nature of explosives, commonly used explosives, home made bombs and improvised explosive devices, explosive residues, bomb disposal, Handling and collection of explosive residues and their examination.

- (8) Odontology, Photo and video - graphic super-imposition, computerized portrait building.
- (9) Alcohol, drugs, narcotics and poisons - signs and symptoms, classification, sample collection, detection of Alcohol, Narcotic Drugs and Psychotropic Substances, poisons, identification, and adulteration in food.
- (10) Photography and videography in police work, importance of invisible radiations and their applications in police work.
- (11) Recent advance in Forensic Science: Polygraph, voice identification, DNA Profiling, Brain finger printing, FACTS, modern techniques in trace analysis and interpretation of blood distribution pattern and Cyber Crime.

Practical-

- (1) Examination of scene of crime (Including eye-sketch) and collection of material evidence.
- (2) Photograph in police work.
- (3) Handling, packing and labeling of exhibits.
- (4) Developing and recording of latent prints.
- (5) Casting of footprints.
- (6) Spot - examination of blood.
- (7) Examination of hairs/ saliva (demonstration only)
- (8) Visit to Forensic Science Laboratory and written report on facilities and procedures.

Criminology

1. Concept of crime, types of crime and criminals and role of Police in prevention of crime.
2. Introduction to theories in criminology.
3. Criminogenic factors - Psychological, Economic, Political and Social.
4. Juvenile delinquency - its causes and role of Police in reformation of the juvenile delinquents.
5. Deviance - Individual and Collective.
6. Organized Crimes, white collar crimes.
7. Vices - Gambling, Alcoholism, Prostitution and rehabilitation, Drug abuse and de-addiction.
8. Penology - Theories of punishment, Prisons, Correctional and reformation theories, Probation, Parole, Correctional institutions and correctional administration.
9. Recidivism.
10. Criminal Justice System-Inter organization co-ordination and co-operation.
11. Terrorism.
12. Victimology - Concept and Objective, Compensation and Rehabilitation, Co-ordination and Co-operation with Government and Non-Government Institutions and Groups Engaged in Social Reforms.

Community Policing

1. Concept of community policing
2. Significance in the context of social outreach
3. Various kinds of community policing
4. Suraksha Setu Scheme and its implementation

Paper-V Service Matters And Accounts

1. Gujarat Civil Services (Conduct) Rules, 1971.
2. Gujarat Civil Services (Discipline And Appeal) Rules, 1971.
3. Gujarat Civil Services Classification and Recruitment (General) Rules, 1967.
4. The Gujarat Police (Conduct) Rules, 1956.
5. The Gujarat Police (Punishment And Appeal) Rules, 1956.

6. The Gujarat Civil Services (General Conditions of Service) Rules, 2002.
7. The Gujarat Civil Services (Joining Time, Foreign Service, Deputation Out of India, Payment During Suspension, Dismissal and Removal) Rules, 2002.
8. The Gujarat Civil Services (Pay) Rules, 2002.
9. The Gujarat Civil Services (Additions to Pay) Rules, 2002.
10. The Gujarat Civil Services (Occupation of Residential Accommodation) Rules, 2002.
11. The Gujarat Civil Services (Leave) Rules, 2002.
12. The Gujarat Civil Services (Traveling Allowance) Rules, 2002.
13. The Gujarat Civil Services (Pension) Rules, 2002.
14. Circulars and Standing orders of Director General and Inspector General of Police.
15. e-GujCop, IFMS, PAR Rules, SATHI application.

Accounts

1. The Financial Powers (Delegation) Rules, 1998.
2. The Gujarat Financial Rules, 1971.
3. The Gujarat Contingent Expenditure Rules, 1959.
4. Gujarat Budget Manual Volume-I and Volume-II.
5. Purchase Procedures.
6. Indian Audit and accounts.

Paper-VI Government and Police Organization, Organizational Behavior and Human Rights

1. Human Behavior

- 1 Human behavior and role of Police.
- 2 Perception, attitudes and behavior.
- 3 Prejudices, stereotypes and biases.
- 4 Development of Human personality and characteristics of a stable personality.
- 5 Qualities of a good Police officer.
- 6 Anxiety and dealing with anxiety.
- 7 Behavior of police with public – its importance, need for change and ways & means for bringing in change.
- 8 Understanding Police sub-culture.

- 9 Police image and initiatives for improvement.
- 10 Police public relation – need and strategies for improvement.

2. Management Techniques

- 1 Concept of Management.
- 2 Leadership – Concept, Traits and Style.
- 3 Communication – Oral, written, non-verbal
- 4 Art of Listening.
- 5 Conflict Management.
- 6 Theories of Motivation for application in Police.
- 7 Media Management - Dealing with the Media, General Principles and Legal Context, media Briefing: Criteria and timing, Do's and Don'ts.
- 8 Time management.
- 9 Stress management.
- 10 Official communication skills.
- 11 Public Speaking.
- 12 Negotiation Skills.
- 13 Protocol.
- 14 Managing Meetings, Attending Meetings and Do's and Don'ts

3. Interrogation Techniques and NHRC/SHRC Guidelines, Important Supreme Court/ High Court Judgments.

4. Police Organization.

- 1 Evolution, Origin and history of Police in India, Colonial Policing / Modern Policing in India.
- 2 Central Police Organization and Institutions: - IB, CBI, BPR & D, CRPF, BSF, RPF, CISF, NPA, NICFS, NCRB, NIA, SSB, RAW, Assam Rifles, Central Forensic Institute: - CDTs, Central Forensic Science Laboratory, Central Finger Print Bureau
- 3 Indian Armed Forces including Territorial Army and N.C.C.
- 4 State Police Organization (State Level, Range Level, Commissionerate System, District level, Sub-division/Circle level, Police Station level).
- 5 Other units like: - Prosecution agency, SCRB, Finger Prints Bureau, CID, State Crime Branch, Women Police, Railway Police, Police Telecommunication, Traffic Police & Highway Traffic Police, State Forensic Science Laboratory, Armed Police, Home Guards and Civil Defense, Special Police Officer, India Reserve Battalions, State Police Academy, State Commando Unit, Police Headquarters, State Vigilance Bureau, Fire Services, Home Department.

- 6 Prosecution Agency and Court duties.
- 7 Functioning of different wings of district police – District Intelligence Branch, District Enforcement Branch, SP office, Police Lines, District Traffic Wing, Wireless etc.

5. Administration

- 1 Administrative set-up of the Central Government
- 2 Administrative set-up of the State Government
- 3 Local Self-Government (Urban & Rural)
- 4 District and Sub-divisional administrative set-up, Relation of Police with Revenue Officers, Judiciary, Prosecution Agency and Health Officers
- 5 Ranks & Badges of Police, Army, Navy and Air Force
- 6 Flags/stars/insignia of vehicles of dignitaries, police, civil, military and judicial officers
- 7 Role of Non-Governmental Organizations
- 8 Contemporary issues in policing
 - (i) Internal challenges to national integration
 - (ii) Casteism, Communalism, and Fundamentalism
 - (iii) Terrorism, Militancy, and left-wing extremism
- 9 Crimes against women, Children and Weaker sections of the society - Role of police
- 10 Gender sensitization
 - (i) Women police and their role in police work
 - (ii) Sexual Harassment at workplace

6 Disaster Management

7 Traffic Management

8 Intelligence collection

Paper-VII State Minor Acts

1. The Gujarat Police Act, 1951
2. The Gujarat Prohibition Act, 1949
3. The Gujarat Panchayat Act, 1961
4. The Gujarat Prevention of Gambling Act, 1887
5. The Gujarat Habitual Offenders Act, 1959
6. The Gujarat Money-Lenders Act, 1949
7. The Gujarat Home Guard Act, 1947

8. The Gujarat State Reserve Police Force Act, 1951.
9. The Gujarat Animal and Birds Sacrifices (Prohibition) Act, 1972.
10. The Gujarat Prevention of Anti-Social Activities Act, 1985 (PASA).
11. The Gujarat Wild Animal and Wild Birds Protection Act, 1963.
12. The Gujarat Medical Practitioners Act, 1963.
13. The Electricity Act, 2003.
14. The Gujarat Protection of Interest of Depositors (In Financial Establishments) Act, 2003 and Rules, 2005.
15. The Gujarat Municipality Act, 1963.
16. The Bombay Probation of Offenders Act, 1958.
17. The Gujarat Control of Terrorism & Organised Crime Act, 2015

Paper-VIII Central Minor Acts

1. The Narcotics Drug and Psychotropic Substances Act, 1985.
2. The Scheduled Caste and Scheduled Tribe (Prevention of Atrocities) Act, 1989.
3. The Motor Vehicles Act, 1988 and the Central Motor Vehicle Rules, 1989.
4. The Right to Information Act, 2005.
5. The Juvenile Justice (Care and Protection of Children) Act, 2015 and The Gujarat Juvenile Justice (Care and Protection of Children) Rules, 2019.
6. The Protection of Women from Domestic Violence Act, 2005.
7. The Medical Termination of Pregnancy Act, 1971.
8. The Abolition of Child Labour Act, 1986.
9. The Representation of Peoples Act, 1951.
10. The Indian Railway Act, 1989.
11. The Indian Passports Act, 1967 and The Passports Rules, 1980.
12. The Police Force (Restrictions of Rights) Act, 1966.
13. The Prevention of Money Laundering Act, 2002.
14. The Intellectual Property Act, 2014.
15. The Indian Police Act, 1861.

16. The Protection of Children from sexual Offences Act, 2012.
17. The Sexual Harassment of Women at work place (Prevention, Prohibition and Redressal) Act, 2013.
18. The Prevention of Corruption Act, 1988.
19. The Securitization and Reconstruction of Financial Assets and Enforcement of Security Interest Act, 2002.
20. Environment (Protection) Act, 1986.
21. Information and Technology Act, 2000.
22. The Arms Act, 1959.
23. The Arms Rules, 1962.
24. The Indian Extradition Act, 1962.
25. The Mental Health Act, 1987.
26. The Indian Poisons Act, 1919.
27. The Criminal Law (Amendment) Act, 1908, 1932, 1938, 1952, 1958, 1961, 1966, 1993.
28. The Telegraph Wires (Unlawful Possession) Act, 1950.
29. The Immoral Traffic (Prevention) Act, 1956.
30. The Indian Forest Act, 1927.
31. The Explosives Substance Act, 1908.
32. The Indian Explosives Act, 1884.
33. The Prevention of Cruelty towards Animals Act, 1960.
34. The Child Marriages Restraint Act, 1929.
35. The Foreigners Act, 1946 and The Foreigners Orders, 1948.
36. The Indian Citizenship Act, 1955 and The Indian Citizenship Rules, 1956.
37. The Railway Property (Unlawful Possession) Act, 1966
38. The Identification of Prisoners Act, 1920.
39. The Police (Incitement of Disaffection) Act, 1922.
40. The Conservation of Foreign Exchange and Preservation of Smuggling Activities Act, 1974.
41. The Forward Contract (Regulation) Act, 1952.
42. The Copyright Act, 1957 and The Copyright Rules, 1958.
43. The Essential Commodities Act, 1955.

Paper –IX - Technologies in Police

(Marks– Theory -50 + Practical -50)

1. Introduction to CCTNS
2. Filling up CCTNS forms

- 3 PBS introduction & PBS sketch
- 4 Introduction to Networking: Hardware and Software
- 5 Internet: TCP/IP protocol, IP addressing scheme

2. Practical Exam

- eGujCop,
- CID Crime,
- ACB,
- Jail,
- IB,
- Police Station Module,
- SDPO Module,
- SC/ST Module,
- Different Dash Boards in e-Gujcop and its usage
- CM Dashboard,
- Pocket Cop,
- Citizen Portal

3. Cyber Crime Technologies

- Computer related crimes
- Nature and types
- Investigation of Cyber Crimes and Cyber Security
- Appreciation of Digital Evidence
- E-mail tracking

4. Mobile Technologies and CDR Analysis

5 Surveillance Technologies

UAV (Unmanned Aerial Vehicle like Dron, Netra etc.)
Satellite imagery GIS/GPS, RFID Technology, Remote Sensing

6. CCTV Technologies

- Introduction to IP, PTZ Cameras,
- Control Room operations
- Traffic challaning.
- Collection and analysis of evidences collected from CCTV

7 Wireless Telecommunication

Paper-X Gujarat Police Manual

1. Gujarat Police Manual Volumes – I, II and III.

Paper-XI Investigation-I and use of e-Gujcop

1. Writing of First Information Reports in all kinds of Criminal offences registered in Police Stations.

2. Writing of various kinds of Panchnamas.
3. Recording of statements of witnesses and accused.
4. Writing of case diaries.
5. Writing of Charge-sheets.
6. Writing of Remand reports.
7. Writing of Final reports.
8. Recording of Dyeing Declaration.
9. Writing various kinds of reports to the Courts.
10. Filing of affidavits in the Court.
11. Writing of Crime Memos.
12. Writing and compliance of Inspection notes of Police Station.
13. Writing and compliance of Inspection notes of Districts.

Note: Due emphasis and weightage should be given in accordance with their importance in police functioning

Paper-XII Investigation-II and use of e-Gujcop

1. Writing and maintenance of all records of Police Stations.
2. Preparing of Bandobast schemes of VIP Security, Festivals and Melas, Processions etc.
3. Preparing of Bandobast schemes for Elections.
4. Maintenance of Naukri distribution register in the Police Stations.
5. Writing of letters to Superior Officers and subordinates.
6. Writing various kinds of leave reports.
7. Preparation of PASA Proposal.
8. Preparation of Externment proposals.
9. Writing of proposals under Cr.PC 107, 109 and 110.
10. Writing of Station Diaries.
11. Writing of weekly diaries.
12. Writing of log books of Government vehicles.
13. Writing of Sheet Remarks.
14. Conduct of Preliminary and Departmental Enquiries.
15. Procedure for court judgment scrutiny, finding judgment citations, briefing lawyers on criminal and civil matters.
16. Visits and capsule courses.

Note: Due emphasis and weightage should be given in accordance with their importance in police functioning

SCHEDULE – II

[See rule 9(B)]

The syllabus for Post-training Examination of Outdoor training for the Probationary Police Inspector (Unarmed), Class-II.

DRILL

Marks : 450

The following items shall be divided into two parts as shown below:

- (a) Individual performance and (b) ability to command
(b)

Sr.No.	Item Name	(a)	(b)	Total
1.	Squad Drill	15	30	45
2.	Ceremonial Parade	30	30	60
3.	Sword exercises	15	15	30
4.	Rifle exercises	12	18	30
5.	Musketry (including fire discipline and control)	45	15	60
6	Mob Drill	15	45	60
7	Guard and Sentry duty	12	18	30
8	Physical Exercise(including cross country and rock climbing)	45	15	60
9	Self defence and use of lathi and the baton	12	18	30
10	Band tunes and Bugle calls	15	0	15
11	Yoga	30	0	30
Total		246	204	450

EQUITATION

Marks : 60

- | | | |
|----|-------------------------------|----|
| 1. | Riding School | 15 |
| 2. | Walk, Trot, Canter and Gallop | 30 |
| 3. | Jumps | 15 |

SWIMMING

Marks : 60

- | | | |
|----|-------------------|----|
| 1. | 100 Meter | 30 |
| 2. | Rescue operations | 30 |

DRIVING

Marks :30

- LMV Training
- The Probationer shall be tested for LMV driving, maintenance of Engine and other body parts of an LMV.

SCHEDULE – III
[See rule 11]
(Form of application)

Particulars of the candidates to be forwarded with his application for appearing at the Examination to be held by the Gujarat Police Academy, Karai, Gandhinagar

1.	Applicant's name in full (Surname first) (In English and Gujarati)			
2.	Designation (In English and Gujarati)			
3.	Name of the office in which at present serving			
4.	Birth date and age at the time of this examination			
5.	Date of Application and total years of service (Gazetted / Non Gazetted)			
6.	Whether he / she has appeared at the examination held previously? If so,		Chance	Month / Year of exam
I				
II				
III				
IV				
V				
	a	Whether any exemption is earned? If so, details of marks, year of examination and subject should be given.		
	b	Whether he / she intends to avail of exemptions earned? State "Yes" or "No" (The choice will be treated as final and no change will be allowed)		
7.	Authority or the Rule under which he / she has to appear for the examination			
8	Number of chances and time-limit within which he / she is required to pass the Examination date of eligibility and expiry of appearing at the Examination should be mentioned.			
9.	Number of chances exhausted			

10.	Whether additional (Special) chance has been granted? Order number and date under which the additional (Special) chance has been granted to him / her should be specified and a copy thereof should be attached herewith.	
11.	Order Number and date relaxing age and / or service limits from competent authority (Copies of orders should be attached herewith)	
12.	Purpose of passing the examination (e.g. confirmation, retention in Government service, promotion etc.)	
13.	Whether he / she is eligible to appear at the examination according to rules of the Post-Training Examination ?	
14.	Remarks, if any	

Signature of the applicant

Place :

Date :

Certified that the above particulars are verified and found correct. Mr./Mrs./Miss is eligible to appear at the Post-Training Examination to be held in Information mentioned against (column-6) is verified & found correct.

.....

Signature and designation of the
Head of Department/Office.

Place :

Date :

By order and in the name of the Governor of Gujarat.


(Nikhil bhatt)

Additional Secretary to Government.

Copy To: -

- Principal Secretary to the Hon. Governor of Gujarat, Gandhinagar (By letter)
- Chief Principal Secretary to Hon. Chief Minister, Swarnim Sankul-1, Sachivalaya, Gandhinagar

- Personal Secretary to Hon. Minister of State (Home), Swarnim Sankul-2, Sachivalaya, Gandhinagar
- Secretary to the Gujarat Legislative Assembly, Gandhinagar (By letter)
- Secretary, Gujarat Public Service Commission, Gandhinagar (By Letter)
- Principal Private Secretary to Additional Chief Secretary, Home Department, Sachivalaya, Gandhinagar
- Principal Private Secretary to Additional Chief Secretary (Pers.), General Administration Department, Sachivalaya, Gandhinagar
- Secretary, Legislative & Parliamentary Affairs Department, Sachivalaya, Gandhinagar
- Director General and Inspector General of Police, Gujarat State, Gandhinagar
- The Manager, Government Central Press, Gandhinagar with a request to publish the notification in Government Gazette and send 100 copies to this Department and 100 copies to D.G.& I.G.P, All officers / All Branches of Home Department,
- IT Cell, Home Department with a request to upload this notification on Department's website
- The Branch Select file